

MEMO

TO: _____
names of student architects

FROM: _____
names of student architects

DATE: _____
month, day, year

Here is our team's description of our new building:

What is the height of the tallest column?

What is the length of the building from front to back?

What is the length of the building from left to right?

What is the volume?

Write any other information that is important to know about your building.
